Adding an External Campus

External Campus

<u>Students > Attendance > Support Codes > External Campuses</u>

- □ Click ³ Add Non District Campus
- □ Enter the **District Grouping** this groups campuses under a single district label
- \Box Enter the **Campus Number** These can be found by using <u>AskTED</u>.
- \Box Enter the **Name** this is the campus name
- Click Create

The campus can be edited, if needed, by clicking on the \sum to the right of the campus from the list.

Example:

New Non-District Campus	
Immunizations	
Identifier	
District Grouping*	Austin ISD
Campus Number*	227901002
Name*	Austin HS
	🛃 Create 🚫 Cancel

Student Manager

External Campuses are used on the ADA-Enrollment screen to define a student's Campus ID of Residence (the campus the student would be attending if not enrolled at your District). It is important to verify this information is accurate because it determines funding for the student.

Demographics Conta	act Info	Enrollment	Programs/Status	es Special Ed	Health Info	Discipline	Permanent Record	Reports	
 , 									📕 Return to list
Annual Enrollment Editor For 2013-2014 School Year 🔄 Return to Enrollment Information Menu									
Use this editor to change the status of a student's ADA enrollment status. Change the status will update the enrollment effective the date you provide.									
IMPORTANT NOTE: If you "back date" a status change it will delete any enrollment subsequent to that effective date.									
ADA Enrollment									
CI	IDOR*	227901002 - A	ustin HS	•					
Can	mpus*]					
Grade L	Level*	10	-						
Accountable Ca	ampus	Same as Enro	llment 👻						
Attendance Cale	endar*	Track	0] 08/26/2013 - 0	6/05/2014 -					
Enrollment	Type*	1 - Eligible, ful	l-dav	•					
Title I Eligit	bility*	6 - Schoolwide program							
Title I Ser	rvices								
Attribution	Code* 0							Social Studi	
		UI - Charter			•				
Status / Le	aver	00 - Active	•						
Valid	From 8	3/26/2013							
Va	alid To 🧧	5/5/2014							
		Save	S Cancel						