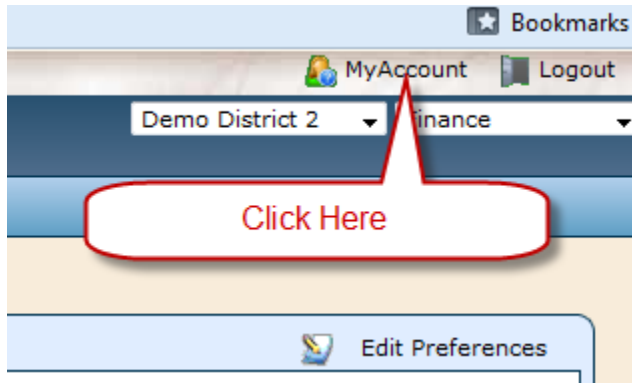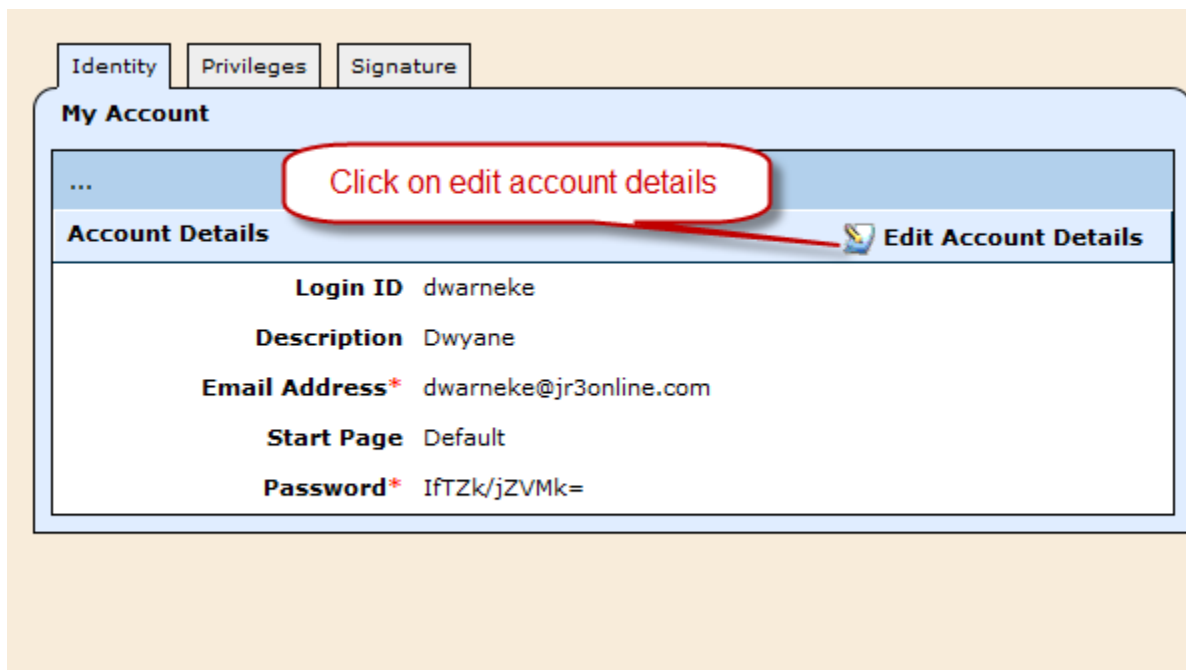# Changing Your Password in WebSmart

Once you have logged in go to My Account in the upper right corner by the Log Off button.



You will be taken to the next screen.



Click on Edit Account Details and you will see the next screen.

Click on password and enter your new password. Then confirm your new password and click on Save. Your password is now changed and you will need to enter the new password to log in the next time.